

JOB DESCRIPTION

Job Title:	Lecturer / Senior in Film and TV	Grade:	AC2/AC3
Department:	School of Stage & Screen	Date of Job Evaluation:	
Role reports to:	Academic Portfolio Lead		
Direct Reports	None		
Indirect Reports:	None		
Other Key contacts:	Head of School; Deputy Head of School; Programme Leader for Film and TV; School Management Team		
This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.			

PURPOSE OF ROLE:

To conduct high quality research and teaching on undergraduate and postgraduate programmes in the areas of Film and TV Production. The role will focus on delivering and leading high-quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:

- Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the School of Stage and Screen
- Contribute more widely to the design and delivery of teaching activities in emerging areas, reflecting own subject specialism appropriate for the needs of a diverse student body; across the range of courses offered by the School
- Engage in research and professional practice across the subject area and contribute to the research profile, research centre activity and REF submission of the School

Candidates appointed at Senior Lecturer level are expected to demonstrate emerging leadership in a subject area and a growing reputation and impact across the Faculty, University, and more widely.

KEY ACCOUNTABILITIES:**Team Specific:**

- Contribute to and lead at module level (L) and/or programme level (SL) the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment
- Work proactively on specific research topics aligned to your own and the School's research interests
- Lead on personal and academic tutoring of undergraduates
- Lead and support others in the design and development of new courses/modules demonstrating excellent curriculum design and Programme Leadership (SL)
- Contribute to (L, SL) /lead (SL) curriculum development within the FTV team and School of Stage and Screen
- Lead on the delivery of external accreditation activity (SL)
- Contribute to (L/SL)/lead (SL) the integration of enterprise work/research and scholarship and activities into teaching or professional training materials
- Participation in the delivery of new courses, including CPD and degree apprenticeships, integrating enterprise, innovation or external engagement activities
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work
- Contribute to the research profile of the academic unit and to future REF submissions
- Contribute to and/or initiate the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects
- Contribute to the continuous improvement of the student experience or lead courses/modules effectively including adopting a responsive approach to students
- Effective cross working with Professional Services to support students
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise
- Maintain effective, high quality and productive working relationships with professional bodies and employers

- Supervision of undergraduate and postgraduate students
- Work with other academics (L, SL) and lead (SL) the development of new courses, programmes and learning experiences in the department's discipline areas, to develop the subject area and share best practice across the Faculty and University
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability
- Contribute to the general academic administrative work of the Department and Faculty

Generic:

- Assist the Film and TV Team in achieving the University's KPIs
- Contribute to departmental plans, activities and efficient working practices
- Participate in visit to schools, local community groups, public engagements and related activity
- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and / or engagement with University initiatives
- Contribute to peer review and departmentally based teaching development activities
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice

Managing Self

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy
- Keep abreast of developments within the field and seek continuous improvement of own professional practice
- Actively participate in established professional development framework activities
- Behave in a manner which reflects the University values and creates a positive environment for work and study
- Maintain a high standard of student engagement and satisfaction
- Seek to maximise the learning outcomes of students

Core Requirements

- Adhere to and promote the University's policies on Equality and Diversity and Information Security. Ensure compliance with Health and Safety regulations and Data Protection legislation.
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:

Any other duties commensurate with the post and grade as agreed with the Head of Department and the PVC of the Faculty.

This is a professional, demanding role within a complex organisation with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including working hours, to ensure that the School of Stage and screen delivers the required level of service.

KEY PERFORMANCE INDICATORS:

Performance Indicators will be established in consultation with the Head of Department as part of the post-holder's annual Appraisal and Professional Development Review

KEY RELATIONSHIPS (Internal & External):

Head of School; Deputy Head of School; Portfolio Leaders, Technicians; Faculty/School Management Teams;

PERSON SPECIFICATION

Essential	Desirable
<p>Experience</p> <ul style="list-style-type: none"> • Delivery and/or leading at undergraduate and/or postgraduate level in the field of film and TV • Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes • Contributing to and leading courses (SL)/modules (L, SL) effectively including adopting a responsive approach to students • Contributing to (L, SL) and leading (SL) subject, professional and/or pedagogical research and other scholarly activities in the field of film and TV • Student care and pastoral provision • Confidence in connecting with industry, engaging with partners to make and facilitate placements • Forward thinking in terms of experiential learning and assessment design • Creating professional/community partnerships • Ability to teach across disciplines • Designing and leading significant teaching and assessment activity • High quality publications or practice-based research outcomes • Initiating the development of research bids <p>Skills</p> <ul style="list-style-type: none"> • Ability to engage with and respond to student feedback • Outstanding organisational, IT communication and interpersonal skills • An excellent breadth and/or depth of specialist knowledge in current and emerging filmmaking production processes to understand their application across different formats and disciplines 	<p>Experience</p> <ul style="list-style-type: none"> • Postgraduate teaching /supervision • Postgraduate research supervision • Leading on external accreditation activity <p>Skills</p> <ul style="list-style-type: none"> • Curriculum development in film and TV • Individual and /or collaborative income generation (SL – essential) • Application for research funding and other bids (SL – essential) • Individual and/or collaborative consultancy work [where applicable]

- An excellent understanding of emerging film and/or TV production challenges, technologies, techniques and workflows and how these might be approached in a University environment

Qualifications

- PHD in Film/TV or related field or Equivalent Professional experience with a portfolio of work of growing national and/or international significance, excellence and quality.

Personal attributes

- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Inclusive, Collaborative, Impactful.

Qualifications

- Professional qualification
- Teaching qualification